



## HorseSafe Induction: User Registration Guide

Follow the steps below to create your account and complete the mandatory HorseSafe induction. Ensure that you have [registered and enrolled](#) prior to creating a profile.

### Step 1: Create a New Profile

Visit the [Team Thoroughbred NSW Training Academy](#) to register. Complete the "[New Account](#)" form with your personal details to initiate the registration process.

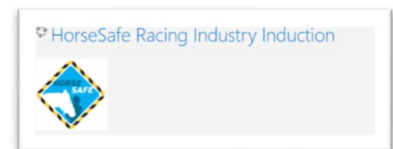
### Step 2: Account Confirmation

A confirmation email will be sent to your nominated address immediately. Please check your Spam/Junk folder if it does not appear in your inbox. Click the link provided in the email to verify your account. If the link is not active, copy and paste the URL directly into your browser's address bar. Once verified, you will be automatically logged in. Use the contact details below if you have account Confirmation difficulties.

### Step 3: Enrol in the Induction

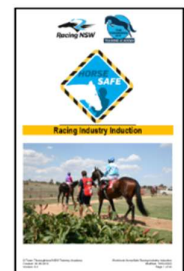
Navigate to the "Available Courses" section and select HorseSafe. Under the "Self-enrolment (Student)" option, click the "Enrol Me" button to gain access to the course materials.

Enrolment payment of \$35 can be made using the [link](#) provided.



### Step 4: Completion & Certification

- Review:** Download and study the HorseSafe Learner Workbook before starting the assessments.
- Assessment:** Complete the questionnaire. Ensure you click "Submit" at the end of each section to record your progress.
  - You must finalise each attempt once started; backtracking is disabled.
  - **A score of 100%** is mandatory to complete the induction.
  - You may attempt the questionnaire as many times as necessary to reach the passing mark.
- Certification:** Once all sections are finalised, your HorseSafe certificate will be generated via a HorseSafe Completion Certificate – Download Link. Click "Get Certificate" to download your copy.
- Submission:** You must include a copy of your certificate with your license application to Racing NSW.



### Contact Support

For technical assistance or enquiries, please contact the HorseSafe Course Coordinator:

- **Phone:** (02) 6332 4186 (Monday–Friday, 8:30 am – 5:00 pm)
- **Online:** [Contact Us Form](#)