**Safe Work Method Statement**

**Form 007.2**

**Safe Work Method Statement (Part 1)**

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| **Job: CELLAR WORK/OPERATION (COOL ROOM)** | | **Document Reference** |
| **Department: MAINTENANCE**  **Section:**  **Work Area: BARS** | | **No:** |
| **Revision Date:**  **Manager’s Approval:**  **Manager’s Name (Print):** |
| **Key Safety Plant / Equipment / (including P.P.E.)** | | **Safety Checks / Hazardous Substances** |
| * PPE including gloves, boots, goggles * Trolleys, rubber matting, appropriate steel tubs | | * Trolley tyres * Dry areas * Gas hookup * Breakage disposal bins |
| **Codes of Practice Legislation: Applicable to Work? Y/N**  **If Yes, state:** | | **External Considerations** |
| **Person/s required to carry out work** | **Duties & Responsibilities** | **Qualifications /Experience / Training Required to complete work** |
| Bar Manager and bar staff | * Receive stock * Connect lines * Clean lines * Package disposal | RSA (Responsible Service of Alcohol) Certification |

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| **SAFE WORK METHOD STATEMENT (PART 2)** | | **Document Reference:** | |
| **Job: CELLAR WORK/OPERATION (COOL ROOM)** | | **No:** | |
| **Procedure (in steps)** | **Possible Hazards in Executing Procedure** | | **Key Safety Controls and Associated Procedures** |
| Load trolley | Muscle strain | | Correct handling and training |
| Connect gas to keg | Dangerous gas emission | | Protective clothing |
| Clean lines | As per safe operation manual | |  |
| Package disposal | Cuts and abrasions | | Disposal bins, first aid kit, PPE |