**Safe Work Method Statement**

**Form 007.2**

**Safe Work Method Statement (Part 1)**

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| **Job: CELLAR WORK/OPERATION (COOL ROOM)** | **Document Reference** |
| **Department: MAINTENANCE****Section:****Work Area: BARS** | **No:** |
| **Revision Date:****Manager’s Approval:****Manager’s Name (Print):** |
| **Key Safety Plant / Equipment / (including P.P.E.)** | **Safety Checks / Hazardous Substances** |
| * PPE including gloves, boots, goggles
* Trolleys, rubber matting, appropriate steel tubs
 | * Trolley tyres
* Dry areas
* Gas hookup
* Breakage disposal bins
 |
| **Codes of Practice Legislation: Applicable to Work? Y/N** **If Yes, state:** | **External Considerations** |
| **Person/s required to carry out work** | **Duties & Responsibilities** | **Qualifications /Experience / Training Required to complete work** |
| Bar Manager and bar staff | * Receive stock
* Connect lines
* Clean lines
* Package disposal
 | RSA (Responsible Service of Alcohol) Certification |

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| **SAFE WORK METHOD STATEMENT (PART 2)** | **Document Reference:** |
| **Job: CELLAR WORK/OPERATION (COOL ROOM)** | **No:** |
| **Procedure (in steps)** | **Possible Hazards in Executing Procedure** | **Key Safety Controls and Associated Procedures** |
| Load trolley | Muscle strain | Correct handling and training |
| Connect gas to keg | Dangerous gas emission | Protective clothing |
| Clean lines | As per safe operation manual |  |
| Package disposal | Cuts and abrasions | Disposal bins, first aid kit, PPE |