BOOKMAKERS CLERK REGISTRATIONS

ATTENTION BOOKMAKERS AND NEW APPLICANTS

All new applicants are now required to provide a copy of their photo ID in addition to the current requirements.

The following forms of identification are accepted:

- Current Drivers License
- Passport
- Proof of Age Card

Applications which are not sent with all required attachments or are incomplete will be returned to the Bookmaker.

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2026/27

Racing NSW
Level 7, 51 Druitt Street
Sydney NSW 2000
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BOOKMAKERS CLERK REGISTRATION

(From 1 November 2025 to 31 October 2026)

☐ **Renewal - $105**
☐ **New Applicant - $135**

New Applicants must also include:
1. Passport style photo
2. Copy of Photo ID

1. Personal Details

Date of Birth ☐☐ / ☐☐ / ☐☐☐☐ (Minimum age 18 years old)

Place of Birth

Surname

Given Names

Preferred Names

Residential Address

Postcode

Postal Address (If different from above)

Postcode

Email (Mandatory)

Phone

Next of Kin: Name

NOK Contact

Alternate Next of Kin: Name

NOK 2 Contact

2. Employer Details – to be completed by the Bookmaker

Bookmaker's Name

Date employment commenced ☐☐ / ☐☐ / ☐☐☐☐

Bookmaker's Signature

Today's Date ☐☐ / ☐☐ / ☐☐☐☐

All new and existing licence applicants may be subject to criminal history record checks. The information contained in these records may lead to the licence application being refused. The Criminal History Record checks carried out by Racing NSW are to be relied on only by Racing NSW. Employers may elect to obtain their own enquiries in respect to the integrity of employees. If, Contrary to this clause, an employer in the industry does rely upon the results of any probity checks undertaken by or on behalf of Racing NSW, the employer will indemnify Racing NSW and any of its employees from all actions, suits, claims, demands, costs and other liabilities of any nature. I hereby undertake and declare that the ID card issued to the above named will not be issued by any person, other than to whom it is issued

3. Checklist for New Applicants

Ensure the application is completed in full: ✓ Provided your personal details including your unique email address ✓ Had your employer sign the form ✓ Signed page 2	Yes ☐
Attach a passport sized photograph	Yes ☐
Attach a copy of photo ID. The below identification are accepted: - Current Drivers License - Passport - Proof of Age Card	Yes ☐

Payment Details

Please pay by Credit Card or attach a Cheque or Money Order made payable to Racing NSW or by direct deposit to Racing NSW (BSB 062 000 Acc No 1442 1777). If paying by direct deposit please attach a receipt to your application as evidence of payment. This tax invoice becomes a remittance advice upon payment

Mastercard or Visa ☐☐☐☐ / ☐☐☐☐ / ☐☐☐☐ / ☐☐☐☐ Expiry Date: ☐☐ / ☐☐ CVN: ☐☐☐

Cardholder's Name:

Amount:

Renewal **$105**

New Applicant **$135**

Any incomplete forms will be returned to your Bookmaker by post.

Office Use Only

Date Receipted	Amount Paid	Endorsed by	Refund	Data Entry

4 - 15. Bookmaker's Clerk Questionnaire

4. Do you currently hold, or have you previously been issued a licence with another Racing, Harness Racing or Greyhound Authority?	No ☐ Yes ☐ If *Yes*, with which Racing Authority? ..... Date Issued .....
5. Name of Bookmaker by whom you were last registered?	
If you answer Yes to any questions from 6 to 15 please provide details	
6. Are you currently under any ban/restriction imposed by any Racing, Harness Racing or Greyhound Authority?	No ☐ Yes ☐
7. Are there any charges pending against you, or any open or unfinished inquiries, investigations or matters before any Racing Authority involving you?	No ☐ Yes ☐
8. Have you ever had a licence disqualified, revoked, suspended, withdrawn, refused by any Racing Authority?	No ☐ Yes ☐
9. Have you ever been warned off, whilst licensed or otherwise, by any Racing Authority?	No ☐ Yes ☐
10. Have you ever been listed as a defaulter?	No ☐ Yes ☐
11. Have you ever taken part in any unregistered race meeting?	No ☐ Yes ☐
12. Have you ever been involved in any activities associated with SP Betting?	No ☐ Yes ☐
13. Have you, in the last 10 years, been charged with or convicted of a criminal offence or forfeited bail?	No ☐ Yes ☐ If yes, Date of most recent conviction or charge ..... Details of convictions/charges, if relevant ....
14. Are there any current criminal charges or civil proceedings pending against you? *Please note per condition 1. b) of this licence: you are required to notify Racing NSW within 14 days if you are charged with or convicted of a criminal offence (LR51(2))*	No ☐ Yes ☐ If Yes, provide details ....
15. Have you served a term of imprisonment that was completed during the previous ten years?	No ☐ Yes ☐ If Yes, provide details ....

Note: If the result of the National Police Certificate issued by the NSW Police (Federal Police for ACT residents) and provided to Racing NSW Service finds the answer to these questions to be incorrect your licence application may be refused and any interim licence that is in place pending the provision of the National Police Certificate may be suspended or revoked. Please be aware that Certificates provided through any agency other than the NSW Police, Federal Police or an Interstate Police body will not be accepted.

16. National Criminal History Check for New Applicants

Australian Residents

Attach your National Police Record Certificate

Racing NSW policy requires all new licence applicants aged 16 years and over to obtain and provide a National Police Certificate. These searches are provided to Racing NSW at the applicants request by the NSW Police Service, the Federal Police, or by the police in the State in which you reside. **Applications are required to be ordered over the internet**. www.police.nsw.gov.au Please note: When ordering the National Police Certificate the Name and Date of Birth option is sufficient.	If 'No', you may be issued an interim license at the discretion of the Licensing Department for a certain period until your National Criminal History Check certificate is received by this office. **Please note we will accept such checks from the NSW Police, other states or Federal Police only. National Police Certificates provided by any other body/company will not be accepted.**

Non - Australian Residents

Provide a copy of your current VISA and Passport

17. Terms and Conditions of License

1. The Bookmakers Clerk agrees to be subject to and be bound by:
   a) The Rules of Racing of each Principal Racing as amended or varied by each Principal Racing Authority from time to time;
   b) That I shall notify Racing NSW within 14 days if I am charged with a criminal offence, convicted of a criminal offence or am made bankrupt or I become the subject of a court judgement requiring payment to a racing industry participant or provider, and acknowledge that if I fail to comply with this condition or the other terms and conditions of my licence I may be penalised and/or stood down from my licensed duties and privileges (LR51 (2))
   c) The terms and conditions of licence and licence acknowledgements as published by each Principal Racing Authority
   d) Such rules and directions as may from time to time be formed, made or given by the directors of each Principal Racing Authority ("Directors"), the stewards or officials of each Principal Racing Authority ("Stewards") or the officials of any racing club registered by each Principal Racing Authority to conduct thoroughbred racing under the Rules ("Club")
   e) not to make any public statement or comment concerning any matter currently the subject of investigation or hearing by a Principal Racing Authority, or the Stewards, Committee or Appeals panel or other body authorised by each.
   f) That I shall not be exempted from personal liability arising under the Rules for or by any reason whatsoever.
   g) Subject to AR278(1) if a licensed person is disqualified his or her licence immediately ceases and determines and he or she must make application to the Principal Racing Authority to be relicensed.
   h) A disqualified person is and remains bound by, and subject to, the Rules for the period of his or her disqualification
   i) I agree that any additional condition/s placed on my licence during a previous licence period will continue to apply in regard to the duration of this licence and any future issue of licence, with such condition being removed only upon receipt of written notification of such from Racing NSW or when any advised expiry date of the condition/s, unless extended, has passed.

PRIVACY AND THE USE, COLLECTION AND DISCLOSURE OF YOUR PERSONAL INFORMATION

The Principal Racing Authorities collect information about you when you submit this Application and in the course of related enquiries made of third parties for the purposes of the Thoroughbred Racing Act 1996 (NSW). The Principal Racing Authorities will use that information to assess your application and, if registration is approved, your ongoing status as a licensed person. To do that, the Principal Racing Authorities may disclose your information to third parties such as your employers (past, present or prospective), other racing bodies, appeal bodies, wagering service providers, industry associations and government enforcement agencies (including but not limited to law enforcement agencies) if the Principal Racing Authorities believe that the disclosure is reasonably necessary for your ongoing status as a licensed person or to enable PRAs to fulfil their regulatory responsibilities and/or promote and protect the integrity of the sport to ensure compliance with the Rules of Racing. The Principal Racing Authorities may also use or disclose information about you for a secondary purpose if they reasonably believe that the secondary use or disclosure is reasonably necessary for one or more enforcement related activities conducted by, or on behalf of, an enforcement body. You do not have to supply the information requested in this application, but if the information (or any part of it) is not provided your application may be rejected. You can gain access to and request that corrections be made to information held about you by the Principal Racing Authorities. By completing and submitting this application, you authorise the Principal Racing Authorities to collect, use and disclose information about you **(including injury reports)** for the purposes described in this notice, including the usual publication of such information in race books, racing calendars and other publications that can include (but are not limited to) websites.

Intellectual property

I agree that the Principal Racing Authorities will own all intellectual property in the information I submit with and in connection with this application for, and the grant and future maintenance of, the Licence. , and I hereby assign to the Principal Racing Authorities (and warrant that I am authorised to provide and assign) all such intellectual property and information and acknowledge that the Principal Racing Authorities may use (including by collating, modifying, publishing and distributing) all such intellectual property and information as it sees fit including" Note: for Licensed Persons this information relates to the usual publication of material in race books, racing calendars, publications and websites etc. Any information outside this standard will not be released by Racing NSW without the written permission of the Licensed person.

Criminal History Record Check

All new licence applicants are subject to Criminal History Record checks. Existing licensees may also be requested to undergo such checks. The information contained in these records may lead to the licence application being refused.

I have read, understood, acknowledge and agree to the terms and conditions of registration, and I certify that to the best of my knowledge and belief the particulars as outlined in this application are true and correct. I also declare that I understand that it is a serious offence under the Rules to make a false declaration and that the failure to accurately answer these questions may lead to this application being refused

Bookmaker's Clerk (Signature):	Today's Date: