**Safe Work Method Statement**

**Form 007.2**

**Safe Work Method Statement (Part 1)**

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| **Job:** **DRESSING HORSES’ FEET** | | **Document Reference: Saddling** |
| **Department: XXXX Racing Stables**  **Section:**  **Work Area: STABLES** | | **No:** |
| **Revision Date:**  **Manager’s / Trainer’s Approval:**  **Manager’s / Trainer’s Name:** |
| **Key Safety Plant / Equipment / (including P.P.E.)** | | **Safety Checks / Hazardous Substances** |
| * Hoof cleaning gear, hoof pick, dressing * Safe, even, non- slip tie up area * Gloves, safety boots * Head collar / lead / twine for tying | | * Physical inspection of tie up area * Use of appropriate equipment, check for raised nails. |
| **Codes of Practice Legislation: Applicable to Work? Y/N**  **If Yes, state:** | | **External Considerations**  Weather |
| **Person/s required to carry out work** | **Duties & Responsibilities** | **Qualifications / Experience / Training required to complete work** |
| Nominated person in stable | Care and maintenance of horses | Registered stablehand with horse handling competency and requisite training |

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| **SAFE WORK METHOD STATEMENT (PART 2)** | | **Document Reference:** | |
| **Job: DRESSING HORSES FEET** | | **No:** | |
| **Procedure (in steps)** | **Possible Hazards in Executing Procedure** | | **Key Safety Controls & Associated Procedures** |
| Prepare appropriate equipment | Tripping / spillage | | Gear safety inspection |
| Collect horse from stables | Strain / crush injury | | Correct handling procedures |
| Lead horse to tie up area | As above | | Lead at near shoulder hold lead just below clip |
| Tie up so assess to both side of horse is possible | Muscle damage / horse pulling back | | Tie up with rubber ring / twine / non slip surface |
| Gloves on | Lacerations/ chemical contact | | Apply appropriate PPE/gear |
| Pick up hoof | Horse taking fright / pulling back / impact from strike or kick | | Ensure handler is aware of horse’s temperament – if necessary have assistant to hold horse |
| Pick out hoof | Sharp raised nails, strain, crush, | | Safe stance of handler, cleaning away from body and hoof |
| Apply dressing | Allergies, chemical reactions | | Use gloves |
| Repeat for each hoof |  | |  |
| Untie horse and return to stall | Horse pulling away | | Lead horse correctly with bit in mouth |
| Return equipment to tack room |  | | Seal containers and store correctly |