**Safe Work Method Statement**

**Form 007.2**

**SAFE WORK METHOD STATEMENT (PART 1)**

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| **Job: CHAINSAW OPERATION** | | **Document Reference** |
| **Department: TRACKS & SURROUNDS MAINTENANCE**  **Section: MAINTENANCE / GROUNDS**  **Work Area: EXTERNAL** | | **No:** |
| **Revision Date:**  **Manager’s Approval:**  **Manager’s Name:** |
| **Key Safety Plant / Equipment / (including P.P.E.)** | | **Safety Checks / Hazardous Substances** |
| * Safety glasses, earmuffs, steel cap boots, gloves. | | * Physical inspection of chainsaw * Fuel containers labeled as required for hazardous substances * Physical inspection of work areas for foreign material |
| **Codes of Practice Legislation: Applicable to Work? Y/N**  **If Yes, state:** | | **External Considerations** |
| **Person required to carry out work** | **Duties & Responsibilities** | **Qualifications / Experience / Training required to do work** |
| Appointed ground staff | * Cutting/trimming tree limbs | TAFE course  Cross cutting  Felling |

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| **SAFE WORK METHOD STATEMENT (PART 2)** | | **Document Reference:** | |
| **Job: CHAINSAW OPERATION** | | **No:** | |
| **Procedure (in steps)** | **Possible Hazards in Executing Procedure** | | **Key Safety Controls and Associated Procedures** |
| Prior to starting chainsaw: inspect safety interlock /chain tension, sharpness of blade, fasteners, parts, guards, handle, throttle, fuel leaks | Muscle strain  Lacerations and abrasions  Fire and explosions | | Correct manual handling techniques  Place chainsaw on level surface at approx. waist height |
| Conduct physical inspection of work area | Foreign materials / slips and falls | | Approved gloves, containers for foreign material, correct shoes / boots, clothing |
| Erect physical barrier and erect signs | Sunburn, fatigue, dehydration, insects, vermin, snake and spider bites | | Personal protective equipment, face shield, insect repellant, water bottle. |
| Refuel chainsaw as required | Fuel spillage  Fire & explosion | | Ensure refuelling is undertaken in area with containment bunding/berm, away from drains & spill kit is available.  Ref: Refuelling Procedure. Keep clear of ignition sources including mobile phones & microwave ovens. |
| Start-up chainsaw | Strain and sprain injures | | Select an area clear of refueling and bystanders |
| Place chainsaw on firm level ground | Lacerations | | Do not drop start |
| Don’ t leave chainsaw unattended |  | |  |
| Once started unlock bar and use throttle | Lacerations | | Below shoulder height |
| Use appropriate training techniques | Lacerations | | Ensure secure, stable footing before commencing cut  Use properly-fitting PPE – gloves, safety goggles/glasses, earmuffs & enclosed boots |
| Do not use in poor light | Person injury, slips, trips and falls | | Do not use in poor light or wet conditions |
| When turning off ensure bar is locked and do not touch blade | Lacerations, abrasions, burns | | All blade of chainsaw to cool down before cleaning |
| Clean-off debris from chainsaw | As above | | Do not use water hose for cleaning |
| Return to secure storage | Strain injury | | Correct manual handling techniques |
| Replace bar cover & check for faults |  | | As above |